FEDERAL COLLEGE OF EDUCATION, OBUDU
DRAFT QUALITY ASSURANCE POLICY

1. Policy Statement
Federal College of Education, Obudu shall maintain and continually improve the quality of its teaching, learning, research, administration and support services through regular evaluation, accountability and corrective action.

2. Purpose
This policy establishes a coordinated system for maintaining academic standards, improving institutional performance and meeting applicable regulatory and accreditation requirements.

3. Scope
The policy applies to all programmes, staff, students, departments, schools, directorates, units and services of the College.

4. Policy Provisions

1. **Academic standards:** All programmes shall follow approved curricula and undergo periodic review to ensure relevance, adequate coverage and compliance with applicable standards.
2. **Teaching and learning:** Academic staff shall prepare course outlines, deliver scheduled lectures and practical activities, maintain teaching records and provide timely feedback to students.
3. **Assessment integrity:** Examinations and other assessments shall be valid, fair, secure and appropriately moderated. Results shall be processed accurately and approved through established procedures.
4. **Staff competence:** The College shall support continuing professional development and assess staff performance against clearly defined responsibilities.
5. **Learning resources:** Departments and relevant units shall regularly assess the adequacy, accessibility and safety of classrooms, laboratories, libraries, ICT facilities and other learning resources.
6. **Research quality:** Research shall comply with approved ethical procedures, academic integrity requirements and recognised standards of scholarly practice.
7. **Student support:** The College shall provide accessible academic guidance, counselling and complaint procedures, with fair treatment for all students.
8. **Feedback and improvement:** Student, staff, graduate and employer feedback shall inform programme reviews and service improvements. Feedback shall be handled confidentially.
9. **Internal evaluation:** Every academic and administrative unit shall conduct an annual self-assessment, identify deficiencies and implement approved improvement actions.
10. **External compliance:** The College shall prepare for accreditation and other external evaluations, maintain reliable evidence of compliance and address identified deficiencies promptly.

5. Responsibilities
The Provost shall provide leadership and resources for implementation. The Directorate of Quality Assurance shall coordinate evaluations, verify evidence, monitor improvement actions and submit an annual quality assurance report to Management and the Academic Board. Deans, Heads of Department and Heads of Unit shall implement this policy within their areas. All staff and students shall uphold relevant quality standards.

6. Monitoring and Corrective Action
Quality shall be monitored through teaching records, assessment moderation, student feedback, completion rates, accreditation outcomes and service performance. Each identified deficiency shall have a responsible officer, an agreed completion date and documented evidence of resolution. Unresolved deficiencies shall be referred to Management.

7. Approval and Review
This policy shall take effect upon approval by the Governing Council, following consideration by Management and the Academic Board. It shall be reviewed every three years or earlier when necessary.

Approval Date: 13/10/2026
Effective Date: 13/10/2026
Next Review Date: 12/10/2028

13/10/2026
Dr RICHARDU-UTULBAKU, Provost,